



Report to Leisure and Community Policy Development and Review Panel

Date: 16 January 2013

Report of: Director of Community

Subject: **PRELIMINARY OVERALL REVIEW OF WORK PROGRAMME FOR
2012/13 AND DRAFT PROGRAMME FOR 2013/14**

SUMMARY

At the meeting of the Panel on 6 March 2013, members will be asked to review the outcome of the work programme for the current year, 2012/13. Also at that meeting, the Panel will need to finalise the draft work programme for next year, 2013/14.

This report contains details of the position of the Panel's existing work programme for the current year, in order to allow an early assessment of progress. It also gives some background information to assist members in drawing up the work programme for 2013/14.

RECOMMENDATION

The Panel is invited to give initial consideration to the outcome of the 2012/13 work programme and to the draft work programme for 2013/14.

INTRODUCTION

1. The outcomes from the work programme for the current year (2012/13) will be reviewed at the Panel's meeting on 6 March 2013. At the same time, it will be necessary for the Panel to finalise its work programme for the next municipal year (2013/14).
2. In order to assist the process, members are invited to consider both issues at this meeting.

WORK PROGRAMME 2012/13

3. The work programme for the current year is attached as Appendix A.
4. It is suggested that the current work programme for 2012/13 is completed.

WORK PROGRAMME – NEXT YEAR 2013/14

Scrutiny Board Responsibilities

5. Members are reminded that the Scrutiny Board is generally responsible for:-
 - maintaining an overview of the discharge of the Council's Executive functions.
 - exercising the right to call-in, for reconsideration, any decisions made but not yet implemented by the Executive (and individual Executive Members) or key decisions made by officers in exercise of their delegated powers.
 - reviewing and/or scrutinising any decisions made or actions taken in connection with the performance of any of the Council's functions.
 - reviewing and/or scrutinising any matters affecting the strategic plans and financial affairs of the Council.
 - considering matters affecting the area or local people and, in so doing, reviewing and scrutinising the performance of other public bodies in the area.

Role of the Policy Development and Review Panels

6. The Policy Development and Review Panels are responsible for preparing their own work programmes. Those programmes should take account of the role of the Panels to:
 - assist in the development and formulation of policy.
 - report and advise upon policies and proposals relating to their particular service interest.
 - review the performance of services provided directly or indirectly by the Council.
7. There are six planned meetings of the Policy Development and Review Panels in the next municipal year, to deal with ordinary business.

Planning Next Year's Work Programme

8. Members are invited to consider policy development and formulation items for the work programme for 2013/14. It has previously been suggested that a few items of major significance be chosen.
9. In addition to any other matters which members may wish the Panel to look at, the Executive may decide it wishes the Panel to carry out specific tasks during the next municipal year.
10. At this stage, proposed items for consideration by the Panel during the next year are:-

<u>MEETING DATES FOR 2013/14*</u>	<u>ITEMS</u>
15 May 2013	Officer Presentation Covering:- <ul style="list-style-type: none"> • Introduction to the role of the Panel • Introduction to Key Staff • Achievements 2012/13 • Challenges and Priorities for 2013/14 Review of the work programme for 2013/14
24 July 2013	Review of the work programme 2013/14 Leisure Strategy Review Presentation - Countryside Sites Nature Conservation
4 September 2013	Review of the work programme 2013/14 Open Spaces Improvement Programme
6 November 2013	Review of the work programme 2013/14 Ferneham Hall Performance Review
15 January 2014	Preliminary overall review of work programme 2013/14 and draft

	2014/15 Fareham Savers Credit Union Review
5 March 2014	Final review of work programme for 2013/14 and draft for 2014/15 Fareham Leisure Centre Performance Review

11. Other general items may arise during the year, such as responding to consultation requests by the Government.
12. Statutory strategies and policy framework items will need to be reported to any combination of the Review Panels, the Scrutiny Board, the Executive and the Council, as appropriate.

RISK ASSESSMENT

13. There are no significant risk considerations in relation to this report

CONCLUSION

14. Members are invited to give preliminary consideration to the outcome of the Panel's work programme for the current year. In addition, members are asked to start drawing up an outline of a draft work programme for next year, 2013/14. Further consideration can then be given to these matters at the meeting on 6 March 2013.

APPENDIX A - Leisure and Community Policy Development and Review Panel Current Work Programme for 2012/13

Background Papers: None

Reference Papers:

Leisure and Community Policy Development and Review Panel 7 November 2012 - (Minute 6)

Report to Council –13 December 2011 – “Schedule of Meetings 2013/14

Enquiries:

For further information on this report please contact Martyn George, Director of Community (Ext 4400)

APPENDIX A

WORK PROGRAMME FOR 2012/13

LEISURE AND COMMUNITY POLICY DEVELOPMENT AND REVIEW PANEL

<u>MEETING DATES</u>	<u>ITEMS</u>
16 May 2012	Review of the work programme 2012/13 Leisure Strategy Review
25 July 2012 - CANCELLED	
5 September 2012	Review of the work programme 2012/13 Open Spaces Improvement Programme Park Lane Vision Consultation 2012 Playing Pitch Strategy Salterns Promenade
7 November 2012	Review of the work programme 2012/13 Ferneham Hall Performance Review London 2012 Olympic and Jubilee Celebrations (from Fareham's perspective) Review of Tourist Information Wicor Recreation Ground
16 January 2013	Preliminary overall review of work programme 2012/13 and draft 2013/14 Presentation - Proposals for skatepark at Wicor Recreation Ground Presentation - Proposals for Indoor Skating Facility
16 January 2013 (cont'd)	Presentation by Chief Executive of Community Action Fareham

	<p>Community Action Fareham review of SLA</p> <p>Presentation and Q&A session on Portchester Community Centre and Wicor Recreation Ground changing rooms</p>
6 March 2013	<p>Final review of work programme for 2012/13 and draft for 2013/14</p> <p>Proposals concerning provision of new multi use games area facility at the Portchester Community Centre</p> <p>Leisure Centre Performance Review</p>